

Republic of the Philippines  
**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY**  
East Service Road, South Luzon Expressway, Taguig City

**121<sup>st</sup> TESDA BOARD MEETING**  
09 June 2020, Tuesday, 10:00 a.m.  
**Through Teleconference Via Zoom Platform**

**Resolution No. 2020 - 28**  
**(Page 1 of 4 pages)**

**APPROVING AND PROMULGATING THE AMENDED TRAINING REGULATIONS  
FOR BEAUTY CARE (NAIL CARE) SERVICES NC II**

**WHEREAS**, TESDA Board Resolution No. 2011-15 was issued "Approving and Promulgating the Training Regulations for Beauty Care (Nail Care) Services NC II" last 7 October 2011 during the 80<sup>th</sup> TESDA Board Meeting;

**WHEREAS**, it is the policy of TESDA to review after three (3) years any Training Regulations (TRs) promulgated by the TESDA Board;

**WHEREAS**, there is a need to review the existing Training Regulations in view of the developments in technology, current trends and practices, and to professionalize the nail care workers in the industry;

**WHEREAS**, the Philippine International Cosmetologists Association (PICA) with the assistance of Qualifications and Standards Office (QSO) of TESDA have reviewed the existing Training Regulations in Beauty Care (Nail Care) Services NC II to professionalize the nail care workforce and to respond to the rapid changes in beauty salon industry and service delivery and, recommended amendments;

**WHEREAS**, industry experts and partners, headed by the President of the Philippine International Cosmetologists Association (PICA) with the technical assistance of the Qualifications and Standards Office (QSO) of TESDA endorsed the proposed amendments;

**WHEREAS**, during the 122<sup>nd</sup> Standards-Setting and Systems Development (SSSD) Committee Meetings held on 28 May 2020, the Committee deliberated upon and agreed to favorably recommend the approval and promulgation of the amendments of the Training Regulations for Beauty Care (Nail Care) Services NC II as attached in Annex "A" and made an integral part of this Resolution;

**WHEREAS**, during the 121<sup>st</sup> TESDA Board Meeting on 09 June 2020 at 10:00 a.m., the TESDA Board considered the amendments and approved the promulgation



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**(Page 2 of 4 pages)**

**APPROVING AND PROMULGATING THE AMENDED TRAINING REGULATIONS  
FOR BEAUTY CARE (NAIL CARE) SERVICES NC II**

of the amended Training Regulations for Beauty Care (Nail Care) Services NC II  
superseding the Beauty Care Services NC II;

**NOW, THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED,**  
that the TESDA Board in its meeting today, 09 June 2020 at 10:00 a.m., has  
approved and promulgated the aforementioned Training Regulations for Beauty Care  
(Nail Care) NC II as herein appended;

**BE IT RESOLVED, FINALLY, that:**

(1) Copies of this Resolution and the abovementioned Training Regulations be  
published in the Official Gazette or in a newspaper of general circulation, and  
disseminated to all concerned, and the same shall be effective fifteen (15) days upon  
publication;

(2) All programs registered under the current Beauty Care (Nail Care) Services  
NC II must comply with the requirements of the abovementioned Training  
Regulations as amended. The one-year period of re-registration under this amended  
Training Regulations shall commence on the date of effectivity as indicated in the  
Implementing Guidelines/ TESDA Circular for the deployment of the Training  
Regulations to be issued by the TESDA Secretariat; and

(3) Graduates of TVET programs covered by the aforementioned Training  
Regulations shall be required to undergo mandatory assessment under the national  
assessment and certification program.



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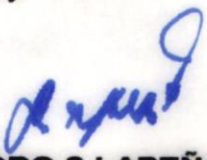
**Resolution No. 2020 - 28**  
(Page 3 of 4 pages)

**APPROVING AND PROMULGATING THE AMENDED TRAINING REGULATIONS  
FOR BEAUTY CARE (NAIL CARE) SERVICES NC II**

Adopted this 09<sup>th</sup> day of June 2020.

  
**ATTY. MARICHELLE D. DE GUZMAN**  
Board Secretary VI

Attested by:

  
**SEC. ISIDRO S LAPEÑA, PhD, CSEE**  
Designated Chairperson, TESDA Board  
Director General, TESDA

(Original Signed)  
**USEC. RENATO L. EBARLE**  
Department of Labor and Employment

(Original Signed)  
**USEC. DIOSDADO M. SAN ANTONIO**  
Department of Education

(Original Signed)  
**USEC. RAFAELITA M. ALDABA**  
Department of Trade and Industry

(Original Signed)  
**USEC. BRENDA L. NAZARETH-MANZANO**  
Department of Science & Technology



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**Resolution No. 2020 - 28**  
**(Page 4 of 4 pages)**

**APPROVING AND PROMULGATING THE AMENDED TRAINING REGULATIONS  
FOR BEAUTY CARE (NAIL CARE) SERVICES NC II**

*(Original Signed)*  
**MR. ISIDRO ANTONIO C. ASPER**  
Board Member, Labor Sector

*(Original Signed)*  
**ATTY. BAYANI G. DIWA**  
Board Member, Labor Sector

*(Original Signed)*  
**MR. RENE LUIS M TADLE**  
Board Member, Labor Sector

*(Original Signed)*  
**MR. RAMON R. DE LEON**  
Board Member, Labor Sector

*(Original Signed)*  
**MR. ROGELIO J. CHAVEZ, JR.**  
Board Member, Labor Sector

*(Original Signed)*  
**DR. LEONIDA BAYANI-ORTIZ**  
Board Member, Employer Sector

*(Original Signed)*  
**PROF. RANDOLPH I. NONATO**  
Board Member, Employer Sector

## AMENDMENTS ON TRAINING REGULATIONS FOR BEAUTY CARE (NAIL CARE) SERVICES NC II

Existing Promulgated Training Regulations (Board Resolution No. 2011-15)	Amendments
<b>Qualification Title</b>	
Beauty Care (Nail Care) Services NC II	Beauty Care (Nail Care) Services NC II
<b>SECTION 1 – Definition of the Qualification</b>	
<p>The <b>BEAUTY CARE SERVICES (NAIL CARE) NC II</b> Qualification consists of competencies that a person must achieve to perform in enhancing of someone's personal beauty, such as, performing manicure and pedicure, performing hand spa and performing foot spa.</p>	<p>The <b>BEAUTY CARE (NAIL CARE) SERVICES NC II</b> Qualification consists of competencies that a person must achieve to perform pre and post beauty care services, perform manicure and pedicure, perform hand spa and perform foot spa.</p>
<b>Job Title</b>	
<ul style="list-style-type: none"> <li>• Manicurist/ Pedicurist</li> <li>• Nail Technician</li> </ul>	<ul style="list-style-type: none"> <li>• Manicurist/Pedicurist Attendant</li> <li>• Hand and Foot Care Attendant</li> <li>• Junior Nail Technician</li> </ul>
<b>SECTION 2: Competency Standards</b>	
<p><b><u>Basic Competencies</u></b></p> <ul style="list-style-type: none"> <li>• Participate in workplace communication</li> <li>• Work in a team environment</li> <li>• Practice career professionalism</li> <li>• Practice occupational health and safety procedures</li> </ul>	<p><b><u>Basic Competencies</u></b></p> <ul style="list-style-type: none"> <li>• Participate in workplace communication</li> <li>• Work in a team environment</li> <li>• Solve/address general workplace problems</li> <li>• Develop career and life decision</li> <li>• Contribute to workplace innovation</li> <li>• Present relevant information</li> <li>• Practice occupational safety and health policies and procedures</li> <li>• Exercise efficient and effective sustainable practices in the workplace</li> <li>• Practice entrepreneurial skills in the workplace</li> </ul>



Existing Promulgated Training Regulations (Board Resolution No. 2011-15)	Amendments
<u><b>Common Competencies</b></u> <ul style="list-style-type: none"> <li>• Maintain an effective relationship with clients/customers</li> <li>• Manage own performance</li> <li>• Apply quality standards</li> <li>• Maintain a safe, clean and efficient environment</li> </ul>	<b>NO Amendments</b>
<u><b>Core Competencies</b></u> <ul style="list-style-type: none"> <li>• Perform manicure and pedicure</li> <li>• Perform hand spa</li> <li>• Perform foot spa</li> </ul>	<u><b>Core Competencies</b></u> <ul style="list-style-type: none"> <li>• Perform manicure and pedicure</li> <li>• Perform hand and foot spa</li> </ul>
<b>SECTION 3: Training Arrangements</b>	
<b>3.1 Curriculum Design:</b>  Nominal Training Hours: 18 Hours (Basic Competencies) 18 Hours (Common Competencies) 150 Hours (Core Competencies) 30 Hours SIL <hr/> <b>216 Hours TOTAL</b>	Nominal Training Hours: 37 Hours (Basic Competencies) 24 Hours (Common Competencies) 280 Hours (Core Competencies) <hr/> 341 Hours + 80 Hours - Supervised Industry Learning (SIL) <hr/> <b>421 Hours TOTAL</b>

Existing Promulgated Training Regulations (Board Resolution No. 2011-15)	Amendments
<p><b>Course Description</b></p> <p>This course is designed to enhance the knowledge, skills and attitudes of beauticians in accordance with industry standards. It covers basic, common and core competencies in NC II.</p>	<p>This course is designed to provide the learner with knowledge, practical skills and attitude, applicable in performing work activities involve in performing manicure and pedicure. Hand and foot spa. This include classroom learning activities and practical work in actual work site or simulation area.</p> <p>Upon completion of the program, the learners are expected to demonstrate the above-mentioned competencies to be employed. To obtain this, all units prescribed for this qualification must be achieved.</p>
<p><b>3.2 Training Delivery</b></p> <p>The delivery of training should adhere to the design of the curriculum. Delivery should be guided by the 10 basic principles of the competency-based TVET.</p> <ul style="list-style-type: none"> <li>• The training is based on curriculum developed from the competency standards;</li> <li>• Learning is modular in its structure;</li> <li>• Training delivery is individualized and self-paced;</li> <li>• Training is based on work that must be performed;</li> <li>• Training materials are directly related to the competency standards and the curriculum modules;</li> <li>• Assessment is based in the collection of evidence of the performance of work to the industry required standard;</li> <li>• Training is based both on and off-the-job components;</li> <li>• Allows for recognition of prior learning (RPL) or current competencies;</li> <li>• Training allows for multiple entry and exit; and</li> <li>• Approved training programs are nationally accredited.</li> </ul>	<p><u>AS PER NEW TR FRAMEWORK (TESDA BR 2014-04)</u></p> <ol style="list-style-type: none"> <li>1. The delivery of training shall adhere to the design of the curriculum. Delivery shall be guided by the principles of competency-based TVET. <ol style="list-style-type: none"> <li>a. Course design is based on competency standards set by the industry or recognized industry sector; (Learning system is driven by competencies written to industry standards)</li> <li>b. Training delivery is learner-centered and should accommodate individualized and self-paced learning strategies;</li> <li>c. Training can be done on an actual workplace setting, simulation of a workplace and/or through adoption of modern technology.</li> <li>d. Assessment is based in the collection of evidence of the performance of work to the industry required standards;</li> <li>e. Assessment of competency takes the trainee's knowledge and attitude into account but requires evidence of actual performance of the competency as the primary source of evidence.</li> <li>f. Training program allows for recognition of prior learning (RPL) or current competencies;</li> <li>g. Training completion is based on satisfactory performance of all specified competencies.</li> </ol> </li> </ol>



Existing Promulgated Training Regulations (Board Resolution No. 2011-15)	Amendments
<p>The competency-based TVET system recognizes various types of delivery modes, both on and off-the-job as long as the learning is driven by the competency standards specified by the industry. The following training modalities may be adopted when designing training programs:</p> <ul style="list-style-type: none"> <li>• The dualized mode of training delivery is preferred and recommended. Thus programs would contain both in-school and in-industry training or fieldwork components. Details can be referred to the Dual Training System (DTS) Implementing Rules and Regulations.</li> <li>• Modular/self-paced learning is a competency-based training modality wherein the trainee is allowed to progress at his own pace. The trainer only facilitates the training delivery.</li> <li>• Peer teaching/mentoring is a training modality wherein fast learners are given the opportunity to assist the slow learners.</li> <li>• Supervised industry training or on-the-job training is an approach in training designed to enhance the knowledge and skills of the trainee through actual experience in the workplace to acquire a specific competencies prescribed in the training regulations.</li> <li>• Distance learning is a formal education process in which majority of the instruction occurs when the students and instructors are not in the same place. Distance learning may employ correspondence study, or audio, video or computer technologies</li> </ul>	<p>2. The competency-based TVET system recognizes various types of delivery modes, both on-and off-the-job as long as the learning is driven by the competency standards specified by the industry. The following training modalities and their variations/components may be adopted singly or in combination with other modalities when designing and delivering training programs:</p> <p><b>2.1 Institution- Based:</b></p> <ul style="list-style-type: none"> <li>• Dual Training System (DTS)/Dualized Training Program (DTP) which contain both in-school and in-industry training or fieldwork components. Details can be referred to the Implementing Rules and Regulations of the DTS Law and the TESDA Guidelines on the DTP;</li> <li>• Distance learning is a formal education process in which majority of the instruction occurs when the students and instructor are not in the same place. Distance learning may employ correspondence study, audio, video, computer technologies or other modern technology that can be used to facilitate learning and formal and non-formal training. Specific guidelines on this mode shall be issued by the TESDA Secretariat.</li> <li>• Supervised Industry Training (SIT) or on-the-job training (OJT) is an approach in training designed to enhance the knowledge and skills of the trainee through actual experience in the workplace to acquire specific competencies as prescribed in the training regulations. It is imperative that the deployment of trainees in the workplace is adhered to training programs agreed by the institution and enterprise and status and progress of trainees are closely monitored by the training institutions to prevent opportunity for work exploitation.</li> <li>• The traditional classroom-based or in-center instruction may be enhanced through use of learner-centered methods as well as laboratory or field-work components.</li> </ul> <p><b>2.2 Enterprise-Based:</b></p> <ul style="list-style-type: none"> <li>• Formal Apprenticeship – Training within employment involving a contract between an apprentice and an enterprise on an approved apprenticeable occupation.</li> </ul>



Existing Promulgated Training Regulations (Board Resolution No. 2011-15)	Amendments
	<ul style="list-style-type: none"> <li>• Informal Apprenticeship - is based on a training (and working) agreement between an apprentice and a master craftsperson wherein the agreement may be written or oral and the master craftsperson commits to training the apprentice in all the skills relevant to his or her trade over a significant period of time, usually between one and four years, while the apprentice commits to contributing productively to the work of the business. Training is integrated into the production process and apprentices learn by working alongside the experienced craftsperson.</li> <li>• Enterprise-based Training- where training is implemented within the company in accordance with the requirements of the specific company. Specific guidelines on this mode shall be issued by the TESDA Secretariat.</li> </ul> <p><b>2.3 Community-Based:</b></p> <ul style="list-style-type: none"> <li>• Community-Based Training – short term programs conducted by non-government organizations (NGOs), LGUs, training centers and other TVET providers which are intended to address the specific needs of a community. Such programs can be conducted in informal settings such as barangay hall, basketball courts, etc. These programs can also be mobile training program (MTP).</li> </ul>
<p><b>3.3 Trainee Entry Requirements</b></p> <p>Trainees or students should possess the following requirements:</p> <ul style="list-style-type: none"> <li>• Must be able to communicate effectively both orally and in written form</li> <li>• Must be physically, emotionally, psychologically and mentally fit</li> <li>• Must be able to perform basic mathematical computation (Fundamental Operation)</li> <li>• Must secure a medical certificate for fitness to handle chemicals</li> </ul>	<p>Trainees or students wishing to enroll in this program should possess the following requirements:</p> <ul style="list-style-type: none"> <li>• Completed the ten (10) year basic education or an Alternative Learning System (ALS) Certificate of Completion with Grade 10 equivalent holder</li> <li>• Basic communication skills</li> </ul>

**Existing Promulgated Training Regulations  
(Board Resolution No. 2011-15)**

**Amendments**

**3.4 List of Tools, Equipment and Materials**

Recommended list of tools, equipment and materials for the training of 25 trainees for **Beauty Care (Nail Care) Services NC II** are as follows:

TOOLS		EQUIPMENT		MATERIALS	
QTY		QTY		QTY	
	Manicure/Pedicure			3 pcs.	Alcohol
	Cuticle Nail Pusher				Assorted colored nail polish
	Cuticle Nipper				Base Coat
	Cuticle Scissor	25 pcs.	Chairs	3 Bts	Benzalcohol Chloride
	Finger or Manicure Bowl	10 pcs.	Manicurists' chair/stool	3 rolls	Cotton 500gms
12 pcs	Foot Spa Basin, Rectangle (Plastic)	10 pcs.	Manicure Table		Cuticle Oil
10 pcs	Manicure Tray	1 Unit	Sterilizer		Cuticle Remover
	Manicure Nail Brush	2 Units	Timer		Hand Towel
	Nail Buffer				Emeryboard
	Nail outter			10 pcs.	Lotion
	- Foot Nail Cutter				Manicure Pillow
	- Hand Nail Cutter				Nail Hardener
	Nail File				Nail Polish Remover (acetone)
	Orange Wood Stick				Quick dry
5 pcs	Plastic Container for Cotton				Solvent
	Pedicure Nail Brush				Toe nail separator
6 pcs	Supply Tray				Top Coat
6 pcs	Trolleys				Emeryboard
	Cleaning tools				
1 pc.	Mop			1 kilo	Cleaning cloths
1 pc.	Pail / bucket			3 Bts	Disinfectant

Recommended list of tools, equipment and materials for the training of 20 trainees for **BEAUTY CARE (NAIL CARE) SERVICES NC II**.

**FULL QUALIFICATION**

**TOOLS**

QUANTITY	UNIT	DESCRIPTION/SPECIFICATION
20	PCS.	Cuticle pusher
20	PCS.	Cuticle nipper
20	PCS.	Nail brush
20	PCS.	Emery Board
10	PCS.	Tweezers
10	PCS.	Cuticle scissor
10	PCS.	Toe nail clipper
2	PCS.	Nail Buffer
20	PACKS	Nail File (1 pack 3 pcs)
20	PACKS	Orange wood stick (1 pack 3pcs)

**EQUIPMENT**

QUANTITY	UNIT	DESCRIPTION/SPECIFICATION
10	UNITS	Nail Service Table (2x3x2)
10	UNITS	Chair for Client
10	UNITS	Supply tray
10	UNITS	Foot rest
10	UNITS	Stool (for manicurist)
2	UNITS	Paraffin wax Machine (10x15x 9.5 inches; 7.4 pounds)
5	UNITS	Foot Spa Machine (17x13 x 10 inches 5.3 pounds)

**SUPPLIES AND MATERIALS**

QUANTITY	UNIT	DESCRIPTION/SPECIFICATION
60	PCS.	Polish (12 ml.)
40	PCS.	Base Coat (15 ml.)
40	PCS.	Top coat (12 ml.)
20	PCS.	Cuticle softener (50ml.)
20	PCS.	Cuticle oil (50ml.)
40	PCS.	Quick dry (15ml.)
10	BOTTLE	Hand and foot soap liquid (100ml.)
20	JARS	Hand and Foot Scrub (500ml.)
20	JARS	Hand and Foot Mask (seaweeds/organic 500ml.)
10	PCS.	Paraffin wax (500 g)
20	PCS.	Finger bowl
20	PCS.	Container (disinfecting) (Clear Glass 16oz.)
20	PCS.	Container (cotton) (clear glass 16oz.)
80	PCS.	Towel (Small 20 x 28 Manicure and pedicure)
20	PCS.	Disposable slipper
20	PCS.	Nail Separator



TOOLS		EQUIPMENT		MATERIALS	
QTY		QTY		QTY	
				1 set	First Aid Kit
				5 pcs	Garbage bins/bags
				3 Bts	Wet Sanitizer
Hand/Foot Spa					Foot Scrub
	Calous Remover*	6 units	Foot spa machine	3 Bts	Antiseptic Solutions
	Foot file*	3 units	Hand Spa Machine		Apron*
					Bleaching Soap*
	Foot Spa Brush for Mixing*	10 pcs	Foot Spa Stool		
	Foot Spa Tray with Handle			3rolls	Cling Wrap
13 pcs	Foot Massager Gadgets				Foot Blush*
	Mixing Bowl*				Foot Lotion*
12 pcs	Plastic Basin (Small)				Foot Soak*
	Pumice Stone*				Foot Scrub*
					Foot Towel(assorted)
				12 pairs	Mittens *
				3 Bts	Moisturizing Lotion*
				10 pcs	Paraffin Wax
				12 pairs	Rough Gloves*
				12 pairs	Slippers
					Towel (Assorted)*
					Whitening Powder*
					White Towel*

\*To be provided by the student

All item with \*will be provided by training school for demo purposes.

20	PCS	Face mask (disposable)
20	PCS	Apron (10'x 24')
20	BOTTLES	Massage Oil (Liniment/Aromatherapy 10 ml.)
10	ROLLS	Cling wrap (30cm x 16meters)
20	BOTTLES	Alcohol (500ml.)
20	PCS	Disposable gloves (gloves for scrub)
20	PCS	Mittens (gloves with two sections)
20	PCS	Towel (small hand spa with color coding 20x28)
20	PCS	Towel (Big foot spa with color coding 40x70)
20	BOTTLES	Sanitizer (30ml.)
20	BOTTLES	Antiseptic solution (250ml.)
20	PCS	Cotton balls (10g.)
20	BOTTLES	Foot and Hand lotion (500ml.)
20	BOTTLES	Alcohol 70% (250ml.)
20	ROLLS	Tissue Paper (roll 10meters)
20	PCS	Foot file
20	PCS	Callus remover
20	PCS	Foot scrub

#### TRAINING MATERIALS

QUANTITY	UNIT	DESCRIPTION/SPECIFICATION
1	UNIT	White Board (4x8 ft.)
1	UNIT	Projector
1	UNIT	Working table (teacher/trainer) (46'W x 30'D x 29'H)
5	PCS	Textbook
1	UNIT	Laptop

#### COC 1 – (MANICURE AND PEDICURE)

##### TOOLS-1

QUANTITY	UNIT	DESCRIPTION/SPECIFICATION
20	PACKS	Orange wood sticks (1pack 3pcs.)
20	PACKS	Nail File (1pack 3pcs.)
20	PCS	Cuticle pusher
20	PCS	Cuticle nipper
20	PCS	Nail Brush
20	PCS	Emery board
20	PCS	Nail Buffer
20	PCS	Tweezers
20	PCS	Cuticle scissor
20	PCS	Toe Nail Clipper
20	PCS	Cuticle pusher

##### EQUIPMENT-1

QUANTITY	UNIT	DESCRIPTION/SPECIFICATION
10	UNITS	Nail service table x3x2 ft.
10	UNITS	Adjustable lamp
10	UNITS	Chair for client
10	UNITS	Supply ray
10	UNITS	Foot rest
10	UNITS	Stool for manicurist

##### SUPPLIES AND MATERIALS-1

QUANTITY	UNIT	DESCRIPTION/SPECIFICATION
60	BOTTLES	Nail Polish (12ml.)
40	BOTTLES	Base coat (15 ml.)
40	BOTTLES	Top coat (12ml.)
20	BOTTLES	Cuticle softener (50ml.)
20	BOTTLES	Cuticle oil (15ml.)
40	BOTTLES	Quick dry (15 ml.)
20	PCS	Finger bowl
20	JARS	Container (disinfecting) (Clear Glass 16oz.)
20	JARS	Container (cotton) (clear glass 16oz.)
80	PCS	Towel (small for manicure 20x28)
20	PCS	Disposable slipper
20	PCS	Nail Separator
20	PCS	Face mask (disposable)
20	PCS	Apron (20x24)
20	BOTTLES	Sanitizer (30ml.)
20	BOTTLES	Antiseptic solution (250ml.)
20	PCS	Cotton (balls 10g.)
20	JARS	Foot and hand Lotion (500ml.)
20	BOTTLES	Alcohol (500 ml.)
20	ROLLS	Tissue Paper (roll 10 meters)

##### TRAINING MATERIALS-1

QUANTITY	UNIT	DESCRIPTION/SPECIFICATION
1	UNIT	White Board (4x8 ft.)
1	UNIT	Projector
1	UNIT	Working table (teacher/trainer) (46'W x 30'D x 29'H)
5	PCS	Textbook
1	UNIT	Laptop

**Existing Promulgated Training Regulations  
(Board Resolution No. 2011-15)**

**Amendments**

**3.4 List of Tools, Equipment and Materials**

**COC 2 – (HAND AND FOOT SPA)**

**EQUIPMENT-2**

QUANTITY	UNIT	DESCRIPTION/SPECIFICATION
10	UNITS	Nail Service Table (2x3x2 ft)
2	UNITS	Client chair
10	UNITS	Supply tray
10	UNITS	Foot rest
10	UNITS	Stool
2	UNITS	Paraffin wax Machine (10x15x 9.5 inches; 7.4 pounds)
5	UNITS	Foot Spa Machine (17x13 x 10 inches 5.3 pounds)

**SUPPLIES AND MATERIALS-2**

QUANTITY	UNIT	DESCRIPTION/SPECIFICATION
20	BOTTLES	Hand and Foot soap (100ml liquid)
20	JARS	Hand and Foot Scrub (500 ml.)
20	JARS	Hand and foot mask (500ml / seaweeds/organic)
4	PCS	Paraffin wax (500g)
10	ROLLS	Cling wrap (30cm x 16m (16meters)
20	BOTTLES	Rubbing alcohol (250 ml.)
20	PCS	Mittens (gloves with two sections)
20	PCS	Towel (Small with color coding for hand spa 20x26)
20	PCS	Towel (Big with color coding for foot spa 40x70)
20	PCS	Face mask (disposable)
20	PCS	Apron (10' x 24')
25	PCS	Foot file
25	PCS	Callus remover
25	PCS	Foot scrub

**TRAINING MATERIALS**

QUANTITY	UNIT	DESCRIPTION/SPECIFICATION
1	UNIT	White Board (4x8 ft.)
1	UNIT	Projector
1	UNIT	Working table (teacher/trainer) (46'W x 30'D x 29'H)
5	PCS	Textbook
1	UNIT	Laptop



Existing Promulgated Training Regulations (Board Resolution No. 2011-15)				Amendments			
<b>3.5 Training Facilities</b>							
The Beauty Care (Nail Care) Services NC II Learning Facility must be of concrete structure. Based on class intake of 25 students/trainees, the space requirements for the teaching/learning and curriculum areas are as follows:				Based on a class intake of 20 students/trainees			
Space Requirement	Size in Meters	Area in Sq. Meters	Total Area in Sq. Meters	Space Requirement	Size in Meters	Area in Sq. Meters	Total Area in Sq. Meters
Student/Trainee Working Space	1 x 1	1 sq. m.	25 sq. m	Contextual Learning Area (Lecture Room)	8 x 4	32 sq.m.	32 sq.m.
Lecture/Demo Room	8 x 5	40 sq. m.	40 q. m.	Working Area/Demo Room (Laboratory Workshop/Activity Area)	8 x 5	40 sq.m.	40 sq.m.
Learning Resource Center	3 x 5	15 sq.m	15 sq.m	Learning Resource Area	4 x 4	16 sq.m.	16 sq.m.
Facilities/Equipment/Circulation Area	6 x 4	24 sq.m.	24 sq.m.	Storage Area (Tool Room & S/M Storage Area)	2 x 2	4 sq.m.	4 sq.m.
<b>Total workshop area:</b>			<b>104 sq. m.</b>	Circulation Area (30% of the Total Building Area)		29 sq.m.	29 sq.m.
				Wash Area/Comfort Room (Male, Female, PWD)	2 x 2	4 sq.m.	4 sq.m.
				<b>Total workshop area:</b>			<b>125 sq. m</b>

Existing Promulgated Training Regulations (Board Resolution No. 2011-15)	Amendments
<b>3.6 Trainer's Qualifications</b>	
<p>To qualify as trainer for Beauty Care Services (Nail Care) NC II, the person must:</p> <ul style="list-style-type: none"> <li>• be a holder of National TVET Trainer Certificate Level I (NTTCI)</li> <li>• be certified of Beauty Care Service (Nail Care) NC III</li> <li>• be able to communicate effectively both orally and in written form</li> <li>• be physically, emotionally, psychologically and mentally fit</li> <li>• have at least two (2) years experience in the industry</li> <li>• possess good moral character</li> </ul>	<ul style="list-style-type: none"> <li>• Must be a holder of National TVET Trainers Certificate (NTTC) Level I in Beauty Care (Nail Care) Services NC II</li> <li>• Must possess good communication skills</li> <li>• Must have at least two (2) years experience in beauty and wellness industry for the last five (5) years</li> </ul>
<b>3.7 Institutional Assessment</b>	
<p>Institutional assessment is undertaken by trainees to determine their achievement of units of competency. A certificate of achievement is issued for each unit of competency.</p>	<p>Institutional Assessment is gathering of evidences to determine the achievements of the requirements of the qualification to enable the trainer make judgement whether the trainee is competent or not competent</p>
<b>SECTION 4 Assessment and Certification Arrangements</b>	
<p>4.1 To attain the National Qualification of <b>BEAUTY CARE (NAIL CARE) SERVICES NC II</b>, the candidate must demonstrate competence in all the units of competency listed in Section 1. Successful candidates shall be awarded a National Certificate signed by the TESDA Director General.</p> <p>4.2 The Qualification of <b>BEAUTY CARE (NAIL CARE) SERVICES NC II</b> may be attained through demonstration of competence in a project-type assessment covering the following core units of the Qualification:</p> <p>4.2.1 Perform manicure 4.2.2 Perform pedicure</p> <p>4.3 Assessment shall focus on the core units of competency. The basic and common units shall be integrated or assessed concurrently with the core units.</p>	<p>Competency Assessment is the process of collecting evidence and making judgments whether competency has been achieved. The purpose of assessment is to confirm that an individual can perform to the standards expected at the workplace as expressed in relevant competency standards.</p> <p>The assessment process is based on evidence or information gathered to prove achievement of competencies. The process may be applied to a full qualification or employable unit(s) of competency in partial fulfillment of the requirements of the national qualification.</p> <p><b>4.1 NATIONAL ASSESSMENT AND CERTIFICATION ARRANGEMENTS</b></p> <p>4.1.1 To attain the national qualification of <b>BEAUTY CARE (NAIL CARE) SERVICES NC II</b>, the candidate must demonstrate competence in all units listed in Section 1. Successful candidates shall be awarded a National Certificate signed by the TESDA Director General.</p>



Existing Promulgated Training Regulations (Board Resolution No. 2011-15)	Amendments
<b>SECTION 4 Assessment and Certification Arrangements</b>	
<p>4.4 The following are qualified to apply for assessment and certification:</p> <p>4.4.1 Graduates of formal and non-formal including enterprise-based training programs.</p> <p>4.4.2 Experienced workers (wage-employed or self-employed)</p> <p>4.5 The guidelines on assessment and certification are discussed in detail in the <i>"Procedures Manual on Assessment and Certification"</i> and <i>"Guidelines on the Implementation of the Philippine TVET Qualification and Certification System (PTQCS)"</i>.</p>	<p>4.1.2 A Certificate of Competency (COC) is issued by the Authority to individuals who were assessed as competent in cluster of related units of competency, namely:</p> <p><b>COC 1- Provide manicure and pedicure services</b></p> <ul style="list-style-type: none"> <li>• Perform manicure and pedicure</li> </ul> <p><b>COC 2 – Provide hand and foot spa services</b></p> <ul style="list-style-type: none"> <li>• Perform hand and foot spa</li> </ul> <p>Upon accumulation and submission of all the COCs acquired, an individual shall be issued the corresponding National Certificate for the Qualification.</p> <p>4.1.3 Assessment shall cover all competencies with basic and common integrated or assessed concurrently with the core units of competency.</p> <p>4.1.4 Any of the following are qualified to undergo assessment and certification:</p> <p>4.1.4.1 Graduates of WTR-registered program, NTR-registered programs or formal/non-formal/informal including enterprise-based trainings related to BEAUTY CARE (NAIL CARE) SERVICES NC II.</p> <p>4.1.4.2 Experienced workers (wage employed or self-employed) who gained competencies in providing nail care services for at least two (2) years within the last five (5) years</p> <p><b>4.1.5 Recognition of Prior Learning (RPL).</b> Candidates who have gained competencies through education, informal training, previous work or life experiences with at least three (3) years of nail care services experience within the last five (5) years may apply for recognition in this Qualification through Portfolio Assessment.</p>

Existing Promulgated Training Regulations (Board Resolution No. 2011-15)	Amendments
<b>SECTION 4 Assessment and Certification Arrangements</b>	
	<p>Requirements and implementation procedure of Portfolio Assessment must be consistent with TESDA Circular No. 47, series of 2018 on <b><i>“Implementing Guidelines on the Implementation of Portfolio Assessment Leading to Recognition of Prior Learning (RPL) within the TESDA Assessment and Certification System.”</i></b></p> <p><b>4.1.6</b> Holders of National Certificate (NC) or Certificates of Competency (COC) in Beauty Care (Nail Care) Services NC II are required to undergo re-assessment under the amended Training Regulations (TRs), upon expiration of their Certificates.</p> <p><b>4.1.7</b> The guidelines on assessment and certification are discussed in detail in the “Procedures Manual on Assessment and Certification” and “Guidelines on the Implementation of the “Philippine TVET Competency Assessment and Certification System (PTCACS)”.</p> <p><b>4.2 COMPETENCY ASSESSMENT REQUISITE</b></p> <p><b>Self-Assessment Guide.</b> The self-assessment guide (SAG) is accomplished by the candidate prior to actual competency assessment. SAG is a pre-assessment tool to help the candidate and the assessor determine what evidence is available, where gaps exist, including readiness for assessment</p>



Existing Promulgated Training Regulations (Board Resolution No. 2011-15)	Amendments
<b>SECTION 4 Assessment and Certification Arrangements</b>	
	<p>This document can:</p> <ul style="list-style-type: none"> <li>a) Identify the candidate's skills and knowledge</li> <li>b) Highlight gaps in candidate's skills and knowledge</li> <li>c) Provide critical guidance to the assessor and candidate on the evidence that need to be presented</li> <li>d) Assist the candidate to identify key areas in which practice is needed or additional information or skills that should be gained prior to assessment</li> </ul> <p><b>4.2.1 Accredited Assessment Center.</b> Only Assessment Center accredited by TESDA is authorized to conduct competency assessment. Assessment centers undergo a quality assured procedure for accreditation before they are authorized by TESDA to manage the assessment for National Certification.</p> <p><b>4.2.2 Accredited Competency Assessor.</b> Only accredited competency assessor is authorized to conduct assessment of competence. Competency assessors undergo a quality assured system of accreditation procedure before they are authorized by TESDA to assess the competencies of candidates for National Certification.</p>